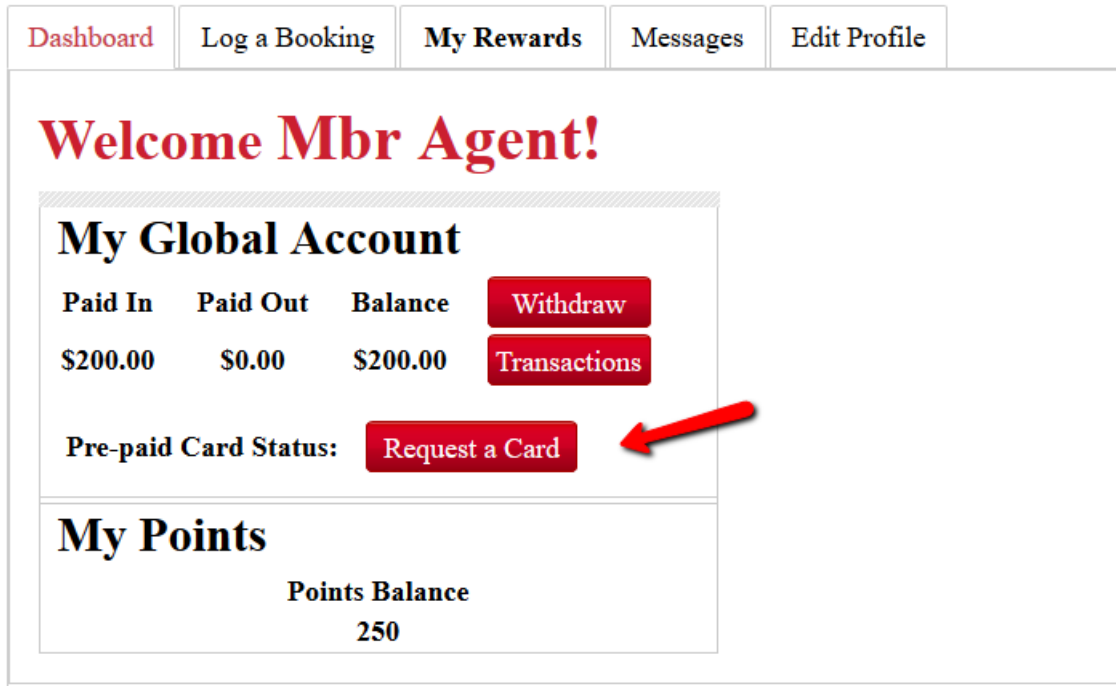


MBR Pre-Paid Card Process

1. Agents will be able to request a new pre-paid card through the Dashboard view:
 - a. Min. criteria is \$100 on their Cash Account visible on their Dashboard.



The screenshot shows the MBR Agent Dashboard with a navigation bar containing 'Dashboard', 'Log a Booking', 'My Rewards', 'Messages', and 'Edit Profile'. The main content area features a large red heading 'Welcome Mbr Agent!'. Below this is a 'My Global Account' section with a table:

Paid In	Paid Out	Balance	Withdraw
\$200.00	\$0.00	\$200.00	Transactions

Below the table, the 'Pre-paid Card Status:' is shown with a 'Request a Card' button, which is highlighted by a red arrow. Below this is a 'My Points' section showing a 'Points Balance' of 250.

2. If some information is missing or incorrect on their profile, they will be prompted to update:

Pre-Paid Card Application



Please fix the following errors within your profile before requesting a Pre-Paid Card:

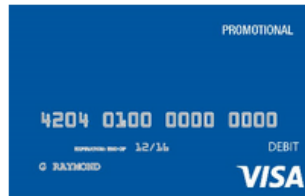
Home Address Line_1 is missing, Home Address City is missing, Home Address Postcode is missing

[Click here to update your profile](#)

[Back](#)

3. If the profile information is correct and they have enough balance (USD 100) to request a card, they will be able to apply.
 - a. All card requests are processed once a week (usually every Friday).
 - b. Once the cards are requested, delivery will take up to 7-21 days.

Pre-Paid Card Application



Minimum balance for card request: USD 100

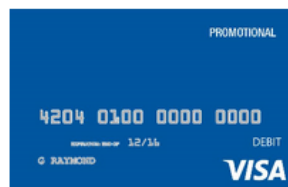
All cards are requested once a week

Please confirm your Pre-Paid Card application

Apply

- Agents will receive a notification email to confirm their card application:

Pre-Paid Card Application



Congratulations! You have successfully applied for a Pre-Paid Card.

Please look for further instructions sent to you via e-mail.

[Back](#)

- After the card application, the card status will be displayed as "Requested" in the Dashboard view.

Dashboard	Log a Booking	My Rewards	Messages	Edit Profile
---------------------------	-------------------------------	----------------------------	--------------------------	------------------------------

Welcome Mbr Agent!

My Global Account

Paid In	Paid Out	Balance	Withdraw
\$200.00	\$0.00	\$200.00	Transactions

Pre-paid Card Status: **Requested**

6. As soon as the card is sent to the agent by the card issuer, the card status will change to “Not Activated” and the agent will be able to activate it by clicking on the “Activate” button.
 - a. This button will take them to the cardholder portal:
<https://mybookingrewards.trucash.com>
 - b. **After the card activation on the cardholder portal, please allow few hours to have your card status updated on our system.**

Dashboard Log a Booking My Rewards Messages Edit Profile

Welcome Mbr Agent!

My Global Account

Paid In	Paid Out	Balance	Withdraw
\$200.00	\$0.00	\$200.00	Transactions

Pre-paid Card Status: Not Activated **Activate**



7. As soon as the card is active, agents will be able to see this status and withdraw their money through the “Withdraw” button onto their card:
 - a. The pre-paid card withdraw option will be shown only if the card status is Active.
 - b. **IMPORTANT:** pre-paid card transfers will be processed at the end of the days or within maximum 48 hours.


Dashboard My Bookings My Rewards Messages

Welcome Mbr Agent!

My Global Account

Paid In	Paid Out	Balance	Withdraw
\$200.00	\$100.00	\$100.00	Transactions

Pre-paid Card *1234: **Active**



[Dashboard](#) | [Log a Booking](#) | **My Rewards** | [Messages](#) | [Edit Profile](#) | [Support](#)

« Back to Dashboard


Withdraw from Global Bank


Amount to Withdraw

100

How would you like to be paid?

Select A Payout Method

 Exchange your rewards for an Amazon e-Gift Certificate.


 Transfer your rewards into your pre-paid card.

IMPORTANT: Your transfer will be processed by the end of the week or maximum 7 days.

Submit

[Dashboard](#) | [Log a Booking](#) | **My Rewards** | [Messages](#) | [Edit Profile](#) | [Support](#)

« Back to Dashboard

 Pre-paid Card Transfer your rewards into your pre-paid card.	Subtotal:	100.00 USD
	Tax Deduction :	0.00 USD
Total:		100.00 USD

Collect

8. Agents may see their transactions by clicking on the “Transactions” button.

[Dashboard](#) | [Log a Booking](#) | **My Rewards** | [Messages](#) | [Edit Profile](#)

Welcome Mbr Agent!

My Global Account

Paid In	Paid Out	Balance	Withdraw
\$200.00	\$100.00	\$100.00	Transactions

Pre-paid Card Status: **Active**

My Account - Transactions

Program	Booking Lead Name	Booking Reference	Reward Type	Reward Description	Reward	Tax	Paid	Date
AgentCash+ Playa Rewards Program			credit	Reward: Global Bank	+200.00 USD	0.00 USD	300.00 USD	30-Jan-2019
My Booking Rewards			debit	Withdrawal from Bank - Paid to Berkeley pre-paid card	-100.00 USD	0.00 USD	100.00 USD	08-Apr-2019
Balance					100.00			

9. Please contact support@mybookingrewards.com regarding any queries about cards (card status, delivery, etc.).